



Dated: March 6, 2020

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. on Tuesday, March 10, 2020 at the village hall located at 26 N. 6<sup>th</sup> St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

NOTICE IS FURTHER GIVEN, that the Village Board will then conduct the public hearing on the Plan Commission's recommendations to rezone parcels of properties.

Action to be taken –

Presentation of the recommendations from the Plan Commission

Public Input regarding the proposed rezoning recommendations

Discussion and possible action regarding recommendation to rezone Lots 13 & 14 in Village Meadows Subdivision from R-1, Single Family Residential to R-2, Multi-Family Residential

Discussion and possible action regarding recommendation to rezone Parcel No. 13093 at 510 N. 8<sup>th</sup> St. from C, Commercial to I, Industrial

Discussion and possible action regarding recommendation to rezone Parcel No. 13094 at 726 W. Birch St. from C, Commercial to I, Industrial

Discussion and possible action regarding recommendation to rezone Parcel No. 12763 at 209 N. 5<sup>th</sup> St. from C, Commercial to I, Industrial

Declare the Public Hearing Closed

NOTICE IS FURTHER GIVEN, that immediately following the public hearing on rezoning properties, the remainder of the regular board meeting will take place at which time the following items of business will be discussed and possibly acted on:

Citizen Questions and Concerns

Announcements

Annual Assessor Open Book Session – 3/24/20 from 4 p.m. – 6 p.m.

Spring Election – 4/7/2020 from 7 a.m. – 8 p.m.

Annual Board of Review – 4/29/20 from 7 p.m. – 9 p.m.

Annual Spring Clean – 5/2/20 from 8 a.m. – 11 a.m.

LWM Local Government 101 Training Session in Oshkosh on May 29, 2020

Minutes of the previous board meetings to be approved

Fire Department Meeting Minutes presented for acceptance and to place on file

First Responder Meeting Minutes presented for acceptance and to place on file

Treasurer's Report for the Village of Hilbert

Treasurer's Report from Fire Department Account

Treasurer's Report from Hilbert/Potter First Responders Account

Claims for the Village of Hilbert

Correspondence:

MEG Newsletter

Focus Newsletters

Boardman & Clark, LLP – Municipal Law Newsletter

Calumet County Focus on Calumet Newsletters

Email from Governor Evers – Re: Information & Preventative steps regarding COVID-19

Reports:

Report on Labor Hours

Monthly Report on Building Permits

Notice of Receipt of the Quarterly Cable TV Franchise Fees

Report of 2019 Payroll



**Unfinished Business:**

- 2019 Projects (Fochs Trails/Village Meadows Infrastructure) –
  - Change Orders
  - Payment Requests
- 2020 Projects –
  - Committee meeting minutes presented for acceptance and to be placed on file
- Recycling/Rubbish –
  - Monthly report on recycling
- Police Protection for the village –
  - Monthly Report
- Fire Department –
  - TID District #1 –
  - TID District #2 –
- Wastewater Treatment Plant –
- Well #4 –
- Village Meadows Subdivision –
  - Discussion and possible action on how to allocate proceeds from lot sales
- Purchase of Bel Brands Property –
  - Discussion and possible action regarding approving an updated Citizen Participation Plan for CDBG funding
  - Timeline for grant application
- Hilbert Housing Authority –
  - Discussion and possible action on Resolution 2020-01 to commit funds for prepayment of mortgages
- Fochs Trails Subdivision, 2<sup>nd</sup> Addition –
- 2020 Census –
  - Committee meeting minutes presented for acceptance and to be placed on file

**New Business:**

- Application for operator licenses – current year
- Classes/Seminars/Schooling for employees –
  - Discussion and possible action on requests for schooling/training sessions
  - Reports on schooling/training sessions attended
- Employee Review and Grievance Committee –
  - Discussion and possible action regarding letter of retirement from Charles Fochs
  - Committee meeting minutes presented for acceptance and to be placed on file
  - Committee recommendation regarding sending 4 employees to a cyber security class
  - Discussion and possible action regarding sending 4 employees to a cyber security class
  - Committee recommendation to send Mark Fochs to the Annual WRWA Conference in LaCrosse
  - Discussion and possible action regarding sending Mark Fochs to the Annual WRWA Conference in LaCrosse
  - Committee recommendation regarding the job description for the Director of Public Works position
  - Discussion and possible action regarding the job description for the Director of Public Works position
  - Committee recommendation regarding advertising for the replacement Director of Public Works
  - Discussion and possible action regarding advertising for the replacement Director of Public Works
- Plan Commission –
  - Committee meeting minutes presented for acceptance and to be placed on file
  - Committee recommendation regarding setting a rate charge for review of variance requests
  - Discussion and possible action regarding setting a rate charge for review of variance requests
  - Committee recommendation regarding proposed property split for DGS Rental, LLC at 352 N. 3<sup>rd</sup> St.
  - Discussion and possible action regarding proposed property split for DGS Rental, LLC at 352 N. 3<sup>rd</sup> St.
  - Committee recommendation regarding amending the zoning code and billboards and signs code as it pertains to roof signs
  - Discussion and possible action regarding amending the zoning code and billboards and signs code as it pertains to roof signs
  - Discussion and possible action on setting the public hearing date for the zoning code amendment
- Discussion and possible action regarding renewing garbage contract with Advanced Disposal

Village Board Member Informational Report  
Village Personnel Information Report  
President's Report



NOTICE IS FURTHER GIVEN, that the board will then convene into closed session to discuss the possibility of pursuing to purchase public property and investing of public funds.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to convene into closed session  
Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business

Adjournment

A handwritten signature in black ink, appearing to read "Dennis DuPrey". The signature is written in a cursive style and is enclosed within a large, hand-drawn oval.

Dennis DuPrey, Administrator Clerk Treasurer